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Saint Francis **MyChart** Tip Sheets

Reset Username and Password

Follow the steps below to reset your username and password. This feature is not available in the MyChart mobile application.

Reset Username

1. Open MyChart.
2. Click on the “Forgot MyChart Username” link.
3. Fill in all the fields and click “Submit.”
4. A confirmation screen will display.

Reset Password

1. Open MyChart.
2. Click on the “Forgot Password” link.
3. Fill in all the fields and click “Next.”
4. Enter a new password in both fields and click “Submit.”

The password can also be changed from the “**Preferences**” tab inside the MyChart account.

Call **573-331-5024** for assistance, Monday-Friday, 8 am to 5 pm, or visit sfmc.net/MyChart to learn more.